

Curran-Gardner Townships Public Water District  
 3384 Hazlett Road | Springfield, Illinois 62707-2522 | 217.546.3981  
 Regular Meeting – September 12, 2017 – 7:00 p.m.

Audio for the meeting found here: <http://www.currangardner.com/>

Members: Chairman Mitchell, Vice Chairman Folder, Trustee Oswald, Trustee Valois, Trustee Mayes, Trustee Dorr, Trustee Hammitt, Engineer Middendorf, Treasurer Elsner, Business Manager Graff (excused), Plant Manager Nelson and Secretary Ryg

Guest(s): Wayne Benanti

*I. The meeting opened with the Pledge of Allegiance.*

*II. Board Secretary - Ryg*

Trustee Oswald made a motion to accept the August 8<sup>th</sup> regular board meeting minutes with changes. Trustee Dorr second the motion. The motion carried.

*III. Treasurer – Elsner*

CGTPWD is 4.5 months or 38% into FY 2018. Treasurer Elsner listed the following information:

Income

Total Water Income: \$164,426

Fiscal YTD Water Income: \$577,330

Total District Income: \$168,966

Total FY Income as of September 12, 2017: \$696,753 or 42% of Budget

Expenses

Total Expenses for August 9 – September 12, 2017: \$110,726

Fiscal YTD Total Expenses: \$516,837 or 29% of Budget

Net Income (Loss)

YTD FY 18 unaudited net income is a gain of \$179,919

Bills

Vendors: \$57,949.55

It was noted that the telephone bill was switched to Comcast which will reduce the monthly total bill by approximately \$250/month. Also, propane was prepaid through March of 2018.

Trustee Oswald moved to accept the budget report pending audit. Trustee Hammitt second the motion. The motion carried.

Trustee Oswald made a motion to pay the bills. Trustee Valois second the motion. The motion carried.

Bond Reserve for US Bank Series 2016 Bonds:

Treasurer Elsner explained that when the Board approved to “fully-fund” the 2016 Bond Reserve and 2009 Bond Reserve we were provided the incorrect amount for the 2016 Reserve. According to the escrow agent, we were short by \$4,861.03. Treasurer Elsner explained that Carrollton Bank (who holds the current Reserve fund in a CD) will allow us to add to that CD if the Board approved the increase. Trustee Oswald made a motion to increase the 2016 Reserve from \$164,571 to \$169,433 to be applied to the CD at Carrollton Bank. The difference is \$4,861.03. Trustee Dorr second the motion. The motion carried.

The Audit was finished by Eck, Shafer and Punke, LLP. Treasurer Elsner presented it to Chairman Mitchell for review. It will be voted upon at the next meeting for approval.

#### *IV. Operations Manager's Report – Nelson*

Well #2 had the new liner ordered. The well firm will install the seal upon its arrival. The next step is for it to be acid cleaned, flushed to waste, disinfected, flushed to waste again, and sampled for the absence of coliform. Well #2 will be returned to service upon receipt of satisfactory samples. Operations Manager Nelson noted that he contacted the Illinois Environmental Protection Agency as part of the research on the viability of the project. He received approval from both Permit Manager David Cook and Division of Public Water Supply and Manager Dave McMillan as long as the seal is National Sanitation Foundation (NSF)/American Society for Testing Materials (ASTM) approved. It was confirmed that it was NSF/ASTM approved for potable water. Other research by Operations Manager Nelson confirmed that City of Rockford has used this specific technique for several years with positive results.

A three-year routine inspection was conducted on Wednesday, August 23<sup>rd</sup> by the Illinois Environmental Protection Agency. IEPA Engineer John Barolomucci met with the CGTPWD team to observe the plant, distribution system, and towers during his five-hour inspection. The District will receive their evaluation letter soon and it will address any deficiencies if found.

The bid opening for the 2004 Ford Pickup will be done later in the meeting.

On September 21<sup>st</sup>, the Curran elevated tank will receive repairs to the standpipe. There will be repairs to the leak in the flange.

The Cedarhurst/Interconnection Project is progressing. Chairman Mitchell, Vice Chair Folder and Operations Manager Nelson met with Steve Walker of Martin Engineering on Friday, September 8, 2017, to discuss the project design well as each parties' responsibilities.

A hearing was set by the Springfield-Sangamon County Regional Planning Commission for the parcel known as “The Davis Farm” located just off Old Salem Road. The proposed plans for the site include subdivided lots for up to twenty-four single-family residential structures. This area would be served by our water district.

There has been an increase in water breaks due to shrinking ground caused by the weather's drought like conditions which causes hot soil to turn acidic.

The District is looking forward to putting the Toyota pickup truck for sale in the future.

*VI. District Engineer's Report – Middendorf*

Engineer Middendorf attended a block grant workshop put on by the State of Illinois. He heard about how important it is to keep documentation of boil orders for grant purposes. One important change in block grants is that the max allowance is now \$500,000. There is 13.5 million in federal money available. It is earmarked Housing and Urban Development (HUD) money. The money is there if we apply, but it was noted that the application must be competitive since there are more applicants than funds available. It is a program that CGTPWD has used this program in the past. The deadline is December 15, 2017. The Board felt that they could pursue this option after more research.

The New Berlin Emergency Interconnect is waiting on tower chats.

CGTWPD is on the schedule for the Sangamon County zoning on September 21<sup>st</sup> and October 10<sup>th</sup> due to right-of-way for the road in front of the Plant. Engineer Middendorf will attend both meetings.

The USDA Phase I WTP Improvements: Contract documents were executed. The shop drawing submission and review is progressing. MECO is working with contractors and vendors for design of substitute components (filters and clarifier).

*VII. Guests – none*

*VIII. Chairman, Vice Chair and Committee Reports*

- a. Chairman – n/a
- b. Vice Chair – n/a
- c. Finance – n/a
- d. Planning – n/a
- e. Personnel – n/a
- f. Systems Over-sight – Vice Chair Folder met with Mike Johnson of CWLP regarding meters and rates. There was discussion as to when the service line between the Tap and the Meter Pit has an issue – even though it is a CWLP-owned water main - where the responsibility lays.
- g. Policy and Procedure Committee – n/a
- h. Ordinance Committee – n/a

*IX. Unfinished Business*

Village of Curran – pending

*X. New Business*

a. Surplus Ford Truck Bids (Nelson): Mr. Brian Cassady won the bid for the 2004 Ford Pick-Up truck. It was the consensus of the Board to accept the highest bid of those offered. Trustee Dorr second the motion. The motion passed.

b. Well #2 Emergency Repairs (Nelson): The video found multiple issues inside Well #2 and parts were ordered (see timeline under Operation Manager's Report). If repaired, CGTPWD would receive 200 gallons per minute vs. 80 gallons of water we accumulate right now. Vice Chair Folder made a motion to have Operations Manager Nelson move forward on emergency repairs to Well #2. Trustee Dorr second the motion. Trustee Oschwald asked what line item this would effect in the budget. He suggested since it was early in the fiscal year, to use the funds in the short-lived asset account. He also suggested looking at the next oldest wells to make sure they are in good shape. A roll call vote was taken:

1. Vice Chair Folder: Yes
2. Trustee Valois: Yes
3. Trustee Hammitt: Yes
4. Chairman Mitchell: Yes
5. Trustee Dorr: Yes
6. Trustee Mayes: Yes
7. Trustee Oschwald: Yes

With seven yes votes, the motion passed.

(8:25 p.m.)

c. CWLP Emergency Interconnect/Cedarhurst Water Service (Nelson)

Trustees spoke about the location and the best way to service it. They think it could replicate New Berlin's booster. Engineer Middendorf suggested to look at the footprint to make sure there's enough room. It would be pole mounted (outside cabin) with no chemical feed. Old Jack will be possibly widened in the future and CGTPWD should be prepared for it. Our main is on the north side. The emergency connection pit will be well within easement. It was the consensus of the board for Operations Manager Nelson to proceed.

*XI. Guests – none*

*XII. Executive Session – none*

*XIII. Adjourn at 8:40 p.m.*